

**NORTHWESTERN UNIVERSITY
DEPARTMENT OF SPANISH AND PORTUGUESE**

PETITION FOR MAJOR OR MINOR CREDIT FOR COURSES TAKEN ABROAD

Student: _____ ID: _____

I. I am requesting that the Department of Spanish and Portuguese consider granting credit towards the Spanish major/minor (circle one) for the following courses that I have taken in _____ (city, country) with _____ (name of program) from _____ to _____ (exact dates) for _____ (number) quarters / semesters / year (circle one).

List of courses taken abroad and proposed NU/Spanish equivalencies:

	Course Number	Title	Qtrs./ Sem./Yrs.	Contact Hours	Grade	Requested to count as (course number and title)
1.						
2.						
3.						
4.						
5.						
6.						
7.						

II. I have attached the following documentation that is required for evaluation of study abroad courses for departmental credit:

1. Official study abroad program transcript with grades.
2. Official NU Registrar's approval of credits for courses taken abroad.
3. Study abroad program's catalogue description for each course.
4. Syllabi for each of the courses taken abroad for which credit is being requested.
5. Exams and written papers submitted for each course.

III. Student's signature _____ Date _____

IV. Departmental action:

I approve the equivalencies requested for the following course number(s): _____

Adviser's name _____ Signature _____ Date _____

Substitutions for requested equivalencies for the following courses:

Adviser approval _____ Signature _____ Date _____